

Town of Morris
Office of the Selectmen
P.O. Box 66, 3 East Street
Morris, CT. 06763
Phone (860) 567-7430
Fax (860) 567-7432

Driveway Permit Request / Application

1. Please list your **current address**, in case we need to contact you:

Name: _____

Address: _____

Phone Number: _____ Alternate Phone Number: _____

2. Type of Driveway: Commercial or Residential, Location of proposed driveway: _____

3. A \$ 3,000.00 Performance Surety Bond must be on file in the First Selectman's Office prior to the issuance of a permit. **NOTE: Please indicate the local agent company issuing the bond in case we have to contact them for any questions.** _____

4. A Plot Plan or drawing showing the location, dimensions of the driveway, with reference points indicated, such as telephone pole numbers, landmarks, intersecting streets. Please mark the site with wooden stakes so we can find it.

5. A Call Before You Dig Request Number. You or your Contractor can call 1-800-922-4455 for this number. This is a company who checks all locations for buried underground utilities.

6. Upon return and reception of your Application, Performance Bond, Plot Plan or Drawing, and C.B.Y.D. Number, the application will be reviewed, and the site inspected for approval. The field review will be forwarded to the First Selectman for final review and signature.

7. **NO** Driveway construction is to be initiated until the final review and approval is given.

8. The Performance Bond shall remain in effect until completion of the project, and until the final inspection is done, when approvals are granted provided all provisions of the permit are met.

9. All Work shall conform to the Town of Morris specifications and regulations.