

TOWN OF CORNWALL

**P.O. Box 205, Cornwall, CT 06753
(860) 672-4959 Fax (860) 672-4068**

PERMIT TO DISTURB A TOWN HIGHWAY

Permit # _____

Name of Applicant: _____

Address of Applicant: _____ Phone # _____

On reverse side, please provide an approximate scale plan showing proposed work with accompanying narrative supplying details of measurements of project.

_____ anticipated starting date

_____ anticipated completion date

The applicant hereby applies for a permit to Disturb a Town Highway at _____ in a manner described on the reverse side and agrees to perform the work according to the "Ordinance Regarding Permit for Work on Town Highways" as adopted October 3, 1960, amended October 4, 1971 and October 23, 1980.

Type of Applicant:

_____ Contractor
_____ Property Owner
_____ Utility Company

_____ signature of applicant

date: _____

I have inspected site and approve proposed construction plans for driveway and for culvert if required, and for all other work described. I recommend a performance bond of \$ _____.

_____ Road Foreman or First Selectman

_____ Date

Receipt acknowledged of \$500 performance bond: (Date) _____ by _____

I have inspected completed construction covered by this permit and find it meets Town requirements. Performance bond may be returned.

_____ Road Foreman or First Selectman

_____ Date

North

SITE PLAN

Please draw to approximate scale, showing the following:

1. Segment of Town Road and any existing culverts under the road.
2. Nearest power company pole location and number.
3. Location of driveway and any proposed drainage ditching or culverts.
4. Grade and dimension of driveway.
5. Surface material to be used.
6. Any wetlands.
7. Property lines.

Comments of Road Foreman or First Selectman: _____

DRIVEWAY PERMIT PROCEDURE:

Applicant completes permit form and returns it to the Selectman's Office. The Road Foreman and/or First Selectman inspects the site and approves construction plans.

The Road Foreman or First Selectman signs off approval of plans and recommends a performance bond.

Applicant provides the performance bond in the form of a surety bond or a cashier's check or a Certified Check payable to the Town of Cornwall. The bond is deposited into an escrow account until completion or forfeit.

The permit is assigned a number and work may begin on project.

Upon completion of project the Selectman's office must be notified. The Road Foreman and/or the First Selectman will inspect the site. If the project meets Town requirements, the Road Foreman or the First Selectman will sign off inspection and the performance bond may be returned.

When construction is not completed and approved within permit time limits a time extension will need to be obtained; do so by calling the Selectman's office at 672-4959. If the project is not completed and no word comes for an extension and there is no response to inquiries, then the performance bond will be forfeited.